



COMMONWEALTH OF KENTUCKY
OFFICE OF THE SECRETARY OF STATE
ALISON LUNDERGAN GRIMES

TO: Potential Candidates
FROM: Alison Lundergan Grimes, Secretary of State

To avoid any delays in the filing of candidate documents to attain ballot access required to file with the county clerk, candidates should directly contact the county clerk in their county of residence for filing procedures and requirements.

To avoid any delays in the filing of candidate documents to attain ballot access required to file with the Office of the Secretary of State, the following is provided:

1. Complete all applicable blanks on the filing form. The Office of the Secretary of State will make the necessary copies for distribution.
2. Candidates and signers must have their signatures acknowledged by a Notary Public, if applicable, and the expiration date of the notary's commission must be stated.
3. All copies of the Appointment of Campaign Treasurer and Optional Request for Reporting Exemption **(not applicable to Federal Candidates who must register with the Federal Election Commission)** should accompany the filing form. The Office of the Secretary of State provides a duplicate copy to the Registry of Election Finance.
4. Checks should be payable to the Kentucky State Treasurer.

Questions relating to campaign finance procedures and requirements should be directed to the Registry of Election Finance at 502-573-2226. In addition, the Registry's website, <http://www.kref.ky.gov>, provides for the downloading of required reporting forms and a book titled Guide to Campaign Finance. Questions relating to campaign finance matters for federal candidates should be directed to the Federal Election Commission at 1-800-424-9530.

Candidate filing forms may be filed in person or by mail at the following address:

Office of the Secretary of State
Election Division
Room 148, State Capitol
700 Capital Avenue
Frankfort, KY 40601-3493

If our office may be of further assistance to you, please contact our election staff at 502-564-3490 or by email at sos.electns@ky.gov.

PRESIDENTIAL PREFERENCE PRIMARY ELECTION REPUBLICAN and DEMOCRATIC PARTY CANDIDATES

The Office of President of the United States will appear on the 2016 ballot.

Filing Deadline Date (4:00 p.m., local time)

January 26, 2016

Filing Fee

\$1,000.00

Filing Official

Secretary of State

Political Party Definition: A "political party" is an affiliation or organization of electors representing a political policy and having a constituted authority for its government and regulation, and whose candidate received at least twenty percent (20%) of the total vote cast at the last preceding election at which presidential electors were voted for. KRS 118.015 (1).

Republican and Democratic party candidates may select **one** of the **four** following **methods** for attaining ballot access in a presidential preference primary:

1. Filing Notice of Candidacy when nominated by the Kentucky State Board of Elections for those candidates who have qualified for matching federal campaign funds.

Pursuant to KRS 118.581, the Kentucky State Board of Elections will meet in Frankfort on the second Tuesday in January preceding a presidential preference primary for the purpose of **nominating** those candidates who have **qualified for matching federal campaign funds**. A list of those candidates is provided by the Federal Election Commission.

A notification of nomination from the Secretary of State will be sent to each candidate by certified mail, with return receipt requested, that he/she will appear as a candidate on the primary ballot of his/her party, provided that the candidate returns the Notice of Candidacy form sent by the Secretary of State and the \$1000 filing fee not later than 4:00 p.m., local time on the last Tuesday in January preceding the day fixed by law for holding the primary election.

2. Filing certified petition containing at least 5,000 signatures of Kentucky registered voters of the same party as the candidate.

Pursuant to KRS 118.591 (1-4), the filing of a Presidential Preference Primary Petition (SBE 65 and SBE 65-2) containing at least 5,000 signatures of registered voters of the same party and \$1000 filing fee with the Secretary of State not later than 4:00 p.m., local time on the last Tuesday in January preceding the day fixed by law for holding the primary election.

The petition shall be signed by the candidate and by the Chairman of the group circulating the petition. The chairman's signature must be acknowledged by a notary public and the expiration date of the notary's commission must be stated. Petitioners shall be registered and qualified voters in the Commonwealth, members of the same party as the candidate and shall include date petition was signed, date of birth, signature of petitioner and residence address.

3. Filing certification by the Federal Election Commission that candidate has qualified for matching federal campaign funds and a Notice of Candidacy.

Pursuant to KRS 118.591, filing with the Secretary of State a Notice of Candidacy, \$1000 filing fee and certification by the Federal Election Commission that the candidate has qualified for matching federal campaign funds when such occurs subsequent to the Kentucky State Board of Election's meeting in January preceding the presidential preference primary. All documents shall be filed no later than 4:00 p.m., local time on the last Tuesday in January preceding the day fixed by law for holding the primary election. The Notice of Candidacy must have original signature of candidate.

4. Filing evidence from 20 other states that candidate is qualified to appear on their presidential preference ballot of his/her political party and Notice of Candidacy.

Pursuant to KRS 118.591 (5), filing with the Secretary of State a Notice of Candidacy, \$1000 filing fee and evidence from twenty (20) other states that the candidate is qualified to appear on the presidential preference ballot of his/her political party. Documents shall be filed no later than 4:00 p.m., local time on the last Tuesday in January preceding the day fixed by law for holding the primary election. The Notice of Candidacy must have original signature of candidate. Sufficient documentation from the twenty (20) other states is deemed to be signed certification by the Chief Election Official, or the appropriate governing election authority of the state.

Please Note: All information contained in this packet is subject to change per Kentucky Revised Statutes.



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Method #2

Democratic and Republican Presidential Preference Primary Candidate Ballot Access Pursuant to KRS 118.591 (1-4)

- 1: Complete all petition blanks. Candidate and Chairman must sign nominating petition form. The Chairman's signature must be acknowledged by a Notary Public, and the expiration date of the notary's commission must be stated.
- 2: Petitioners shall be registered voters of the same political party as the candidate and shall include date petition was signed, date of birth, signature of petitioner, residential address, and be at least 5,000 in number as required by KRS 118.591.
- 3: It is acceptable to make copies of the petition for obtaining the required number of signatures. The nominating petition submitted for filing must contain the original signature of the petitioners. Failure of the petitioner to include the signature affixation date, date of birth, or address of residence shall result in the signature not being counted.
- 4: Last day to file nominating petition papers for Presidential Preference Primary: **January 26, 2016 -- 4:00 p.m.** KRS 118.165(1)
- 5: Enclose the required \$1000 filing fee.
(Check should be payable to the Kentucky State Treasurer.)

Nominating Petition forms may be filed in person or by mail and must be received no later than the deadline filing date, **January 26, 2016 -- 4:00 p.m.**, local time, in the office of the Secretary of State, Room 148, State Capitol, 700 Capital Avenue, Frankfort, KY 40601-3493.

If additional information is required, please do not hesitate to contact Mary Sue Helm or Jeremy Foster by calling 502/564-3490.



NOMINATING PETITION

(Republican and Democratic Candidates Filing for President under the provisions of KRS 118.591)

TO: Secretary of State
700 Capitol Ave Rm 150
Capitol Building
Frankfort KY 40601-3410

We, the undersigned petitioners, being registered and qualified voters in the Commonwealth and are affiliated, by registration, with the same political party as the candidate for whom petitions are filed, and being at least 5000 in number, hereby petition you, as Secretary of State, to cause to be printed on the official ballot of the Commonwealth of Kentucky, to be used at the Presidential Preference Primary election to be held on May _____, 20_____, the name of the following person as a candidate of the _____ Party for the office hereinafter designated, the name of said person and address being as follows:

FOR PRESIDENT OF THE UNITED STATES

(Name of Candidate – Please Type or Print) (Residential Address) (City, State, Zip)

I, _____ hereby
(Name of Candidate in full as desired on ballot – Please Type or Print)
declare that if elected I will qualify for the above office.

(Signature of Candidate)

I, _____, whose address is _____
(Name of Chairman – Please Type or Print) (Address)
_____, hereby certify that I am
(City, State, Zip)
Chairman of the group circulating this petition.

(Signature of Chairman)

Subscribed and sworn to before me by _____
(Name of Chairman)
this _____ day of _____, 20_____.
(Month)

(Signature of Notary/Officer) (Title of Officer)

(Commission Expiration)



(District if applicable)

We, the undersigned petitioners, further state that at the time of signing this petition we are registered and qualified voters in the Commonwealth of Kentucky and are affiliated, by such registration, with the same political party as the above candidate. Failure of a voter to include the signature affixation date, date of birth, and residential address shall result in the signature not being counted.

[illegible]

(Additional pages may be used)



White copy: Filing officer
Canary copy: State Board of Elections
Pink copy: Candidate